Product updates – Q2 2023

- ## Attendance

  ✓ Auto Approve Visits in **Field Force Management Module** (Cloud --) Master Settings --) Visits Auto approval)

  ✓ Apply time restriction on **Pre & Post application of Leaves** (Cloud)

  ✓ Make document mandatory for leave request/application

  ✓ Advanced **Report Builder** (Cloud --) Utilities --) Customize Report)

  ✓ Apply rules for **weekly off allotment** (Cloud --) Leave / Outdoor entry --) Manage Weekly off)

  ✓ **View overwritten records separately** - To whom we have overridden, that employee's records will display in the Utilities last option i.e. Attendance Override, if we delete the override from Utilities - the report will be same as Weekly off.

- ## ESS/Mobile App

  ✓ New App introduced - **SmartOffice Lite**

  ✓ Employee can check tax difference and select Tax Regime

- ## Payroll

  ✓ Open Integration with all ERP's

  ✓ Multiple filters in Payroll Employees tab (Cloud)

  ✓ Next generation Report Builder

  ✓ View IT slab rates and details, year wise - (Now check the tax slab gender wise for every year. Advance option --) IT and Form 16 --) IT slab with rebate)

  ✓ User defined Auto recalculation time (Web Payroll)

- ## HRIS/PMS

  ✓ Use AI to load pre-defined formats – (many of the events like Appointment Letters, Birthday event messages, Leave Letters etc can be generated using AI)

  ✓ View & Read usage of Company Policy & Forms