

Product updates – Q1 2022

• Mobile App

- ✓ Control what you see on Web ESS and Mobile App – You can enable or disable various features whether those will be feasible to all your employees.
- ✓ Option to Auto Reject punches when live image is not captured
- ✓ Login for new employees with QR code – You can email QR code to all your employees in one go.
- ✓ Audit logs on Important Mobile activities – Like Employee ESS login history, logs of auto geo punches, whether ON duty was enabled or not, Logs of Push notifications, logs of emails sent on leave/OD/Regularization/OT
- ✓ Option to add Remarks while doing Clock in/out
- ✓ Option to apply for Shift allowance in ESS

• Category or Attendance rules related

- ✓ Now you can ignore Late coming / Early going on Weekly off or Holidays
- ✓ Like Late by, now you can automatically deduct leave when employee is Absent
- ✓ Quarter day option for less work duration – You can mark employee as Quarter day absent, if his working hours are less than a specific limit.
- ✓ Limit Over Time hours on Week off or Holidays
- ✓ Now you can mark half day for single punch – Before you could only mark him as either Present or Absent

• Shift Management

- ✓ Now manager can assign shifts for his team members – Very useful where the employees need frequent changes in shifts.

• Device or Data Management

- ✓ Sync Third Party API – Now you can send data to third party applications using API option. Available on chargeable basis

• Leave Management

- ✓ Mandatory application of leave in advance – You can set a time limit in terms of hours
- ✓ Improvisation in comp off management for Admin login – Now while applying a comp-off, you can select the day on which the employees was present.
- ✓ Time limit when applying leave later – You can define a limit within which an employee has to apply a leave, if he is applying leave after being absent.
- ✓ Check leaves Auto Allotted by system – Audit history available to verify in case of discrepancies.
- ✓ Option to update Comp-off Balance for correction or implementation

- **Others**

- ✓ Make Public or Private announcements to your employees
 - ✓ More features included under Multi Approver system – Now you can set multi approvers for Leave, OD, Regularization, OT and Expense Claim.
 - ✓ Improvised Geo Fencing – Now system can automatically mark the employee in/out when moving in/out of radius*. And now check history on when employee enabled/disabled On duty option.
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- **Payroll Updates**

- ✓ Negative salary report added – Useful to check the cases where the employee advance is higher than his salary. While processing salary we give a notification about this and later this report can be used to check things in detail.
- ✓ Improvisation in Report writer – More classification/filter options added to generate report as per customer requirements
- ✓ Inclusions of Perquisite option for accurate Tax Calculation – Perquisites are Non-monetary benefits, so this option would be helpful in managing tax calculation accurately.
- ✓ Improvisation in Single Payslip - Leave summary and fixed salary details added
- ✓ Improvisation in Separate & F&F Payslip
- ✓ Email notification on submission of proof by employees – The notification would be sent to the concerned Finance manager of that particular company/department.
- ✓ Option to select Tax regime in ESS – Employee will be able to check his tax calculation in both regime and finally go with which is beneficial.